

A Special Event Public Resale - Community licence may be issued for the possession, storage, and sale and provision of liquor at an event open to the public. The special event shall be sponsored, managed and conducted by a licence applicant approved by the AGLC.

1. GENERAL POLICIES

1.1 The applicant for a Special Event Public Resale - Community licence may be:

- a) a non-profit organization;
- b) a municipality;
- c) a registered charitable organization;
- d) a service club or association of individuals organized for a joint purpose; and
- e) a company incorporated under Part 9 of the Companies Act.

1.2 The licensee is responsible for ensuring compliance with all legislation, policies and requirements governing the sale and consumption of liquor.

1.3 A Special Event Public Resale – Community licensee must comply with the Special Event Licence General Policies and Guidelines.

2. ANNUAL COMMUNITY EVENT

2.1 The event may be in conjunction with a community event approved by the AGLC such as an exhibition, local fair, sports event, performing arts event or musical festival.

2.2 Applicants are required to obtain the approval and/or acknowledgement of the following authorities prior to the event being licensed:

- a) local police agency;
- b) local fire department;
- c) health authority; and
- d) local municipality may also be required.

2.3 Acceptable locations for a Special Event Public Resale - Community licence are:

- a) a permanent structure;
- b) a semi-permanent structure (tent);
- c) an area surrounded by a fence of a minimum height of 1.2 metres (four feet);
- d) bleachers or concourse area;
- e) municipally approved public areas with the licensed area located within a tent or fenced area;
- f) other venues approved by the AGLC.

- 2.4 The entity or organization conducting the community special event may designate another non-profit organization to obtain the special event licence for the operation of the liquor service. The entity or organization must provide written confirmation to the AGLC identifying the designated organization. The designated organization is responsible for ensuring compliance with all legislation, policies and requirements governing the sale, service and consumption of liquor.
- 2.5 Retail prices for liquor sold at a community special event are subject to the following minimum prices:
- a) Spirits and liqueurs: \$2.75 / 28.5 ml (1 oz) or less;
 - b) Wine: \$0.35 / 28.5 ml (1 oz);
 - c) Draught beer: \$0.16 / 28.5 ml (1 oz); and
 - d) Bottled/Canned Beer, Cider or Coolers: \$2.75 /341 ml bottle or 355 ml can
- 2.6 Free liquor specials, multiple drink specials or all inclusive drink pricing are prohibited.
- 2.7 Satisfactory food service for public resale functions normally consists of:
- a) a one-time offering including items such as meat, poultry or fish and rice, potatoes or pasta and vegetables, ethnic food, pizza, or full buffet.
 - b) a variety food selections which must be available during all hours of liquor service such as hot dogs, hamburgers, chicken fingers, fries, sandwiches.
- 2.8 The licensee must provide a minimum of one (1) adult supervisor for every 50 patrons in attendance, unless otherwise approved by the AGLC in advance. Factors the AGLC may consider include, but are not limited to, operating history, nature of event and other public safety and security considerations. In addition, there must be at least one (1) adult supervisor at each entrance and exit.

3. FOOD FAIR

- 3.1 A Special Event Public Resale – Food Fair licence may be issued for a food fair sponsored and managed by an applicant approved by the AGLC.
- 3.2 A special event licence issued in conjunction with a food fair may authorize a liquor supplier or liquor agency that is not the special event licensee to sell liquor for consumption at the event.
- 3.3 A liquor exhibitor/agency may purchase, possess, display and sell samples of liquor. All liquor purchases must be placed with and coordinated through the licensee. Liquor licensees and their staff may not represent a liquor exhibitor at these events.
- 3.4 Products from all segments of the liquor industry may be offered for sale as follows:
- a) exhibitors may sell sample servings not to exceed the following:
 - i) beer - 112 ml (4 oz.);
 - ii) coolers/cider - 112 ml (4 oz.);
 - iii) wine - 56 ml (2 oz.);
 - iv) spirits - 14 ml (1/2 oz.); and
 - v) liqueurs - 14 ml (1/2 oz.).
 - b) samples may not be provided free of charge.

- 3.5 The licensee may collect an admission fee from the public and sell tickets to the public redeemable for food and liquor. The price of the tickets is set by the licensee. Other arrangements may be considered.
- 3.6 Site arrangements (including storage, floor plan, ticket sellers and security) made by the licensee must be approved by the AGLC.
- 3.7 The licensee is responsible for all liquor products on the licensed premises and must coordinate product orders on behalf of exhibitors from either:
 - a) AGLC approved retail outlets; or
 - b) Class D Retail Liquor Store licensee authorized by the AGLC to operate on the licensed premises.

4. THEATRE

- 4.1 A Special Event Public Resale-Theatre licence may be issued for a live theatrical production, a film festival or similar event as approved by the AGLC.
- 4.2 In the case of a live theatrical production, liquor may be consumed in the lobby area, seating area or green room (room for performers when not required to be on stage).
- 4.3 In the case of a film festival, liquor may be consumed in the lobby area and the green room. Liquor may also be consumed in the seating area, if minors are prohibited.
- 4.4 In the case of a dinner theatre, liquor may be consumed within the main theatre seating area.
- 4.5 The theatrical production may be advertised to the public provided the service of liquor is not the primary emphasis of advertising.

5. GUIDELINES

- 5.1 Removal of liquor from the event site is prohibited unless otherwise approved by the AGLC.
- 5.2 Licence hours may be split, with each time period followed by a maximum one (1) hour period to consume served drinks (liquor served from 2:00 pm to 5:00 pm with consumption allowed until 6:00 pm; then liquor served again from 9:00 pm to 2:00 am with consumption allowed until 3:00 am).
- 5.3 It is recommended events considered to be adult oriented prohibit minors from attending.
- 5.4 It is recommended all individuals involved in the sale or service of liquor request proof of age whenever a person who appears to be under 25 years of age attempts to purchase liquor at an event.

6. FOOD FAIR GUIDELINES

- 6.1 A fixed admission price which allows for the consumption of unlimited samples is prohibited.
- 6.2 A Public Resale-Community Food Fair licence may be issued authorizing the sale or provision of liquor for consumption off the licensed premises. The licensee may seek approval to establish a business arrangement with a retail liquor store licensee. If approved to operate on-site, the retail liquor store licensee must establish a standard business arrangement to govern product ordering and payment in an equitable manner for all exhibitors.