

Career Opportunity

ABOUT THE AGLC

The Alberta Gaming and Liquor Commission is a dynamic organization leading Alberta's gaming and liquor industries. Our team of high performers is driven to provide our customers with outstanding service and Albertans with choices they can trust.

ABOUT THE POSITION

Manager, Facilities Capital Program

Competition #: 17-019

Salary: \$79,932.00 to \$107,565.00 per annum

Closing Date: Monday, May 22, 2017

Position Location: St. Albert

JOB SUMMARY

The Manager, Facilities Capital Program is responsible for the development of multi-year capital programs to support corporate growth or consolidation requirements. This includes long term asset management plans to meet operational, physical, and legislative needs for all systems (mechanical, electrical, structural, civil, controls, safety, security, etc) within AGLC owned and leased facilities.

To be successful, the Manager requires deep knowledge of infrastructure asset systems that support the working and operational environments at AGLC, and the ability to apply that knowledge in a manner that integrates long term asset management needs with changeable short and near term operational needs.

The successful candidate must be able to understand the lead times required to capitalize major systems, and integrate project and program delivery for those systems in a manner that both supports and minimizes disruption to operations. Being able to translate operational needs and requirements into technical needs and requirements in a manner that appropriately articulates project/program scopes, while ensuring adequate support to business lines is key to this role.

The leadership skills required of this role vary across the spectrum, ranging from those needed in formal CCDC driven accountability structures to that required in consultative scenarios with clients, consultants, and stakeholders, with varying degrees of sophistication and understanding present in any given situation. The decisions, planning, and activity required of the Manager affect the working and operational environment of all AGLC employees, as well as AGLC's warehouse operations which are conducted under contract.

The Manager, Facilities Capital Program acts as the Owner's Representative throughout the full facility enhancement program cycle, to hire, supervise, and direct consultants, direct contractors, act as liaison with Alberta Infrastructure, or other delivery agents, supervise AGLC staff involved, provide general support as and when required, to the Director of Properties where Owner's Representative matters are concerned.

By the nature of this work, some overnight travel throughout the province may be required.

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SKILLS/QUALIFICATIONS

- Completed Post-Secondary Degree in Engineering (preferably mechanical or electrical), Architecture, or Architectural Technology is required
- A minimum of five (5) years of management experience within a facilities management environment with progressively responsible roles including complex projects, facility management and municipal engineering systems experience.
- Trades certification (electrician, plumber, carpenter, etc.) would be considered an asset.
- Facility management/supervisory certification through IFMA or BOMA is highly desirable.

NOTE: An equivalent combination of education and experience may be considered. Candidates with lesser qualifications may be considered at a lower classification and salary. This recruitment may be used to fill future vacancies.

To be eligible to work for the Alberta Gaming and Liquor Commission, you must be a Canadian citizen, permanent resident or eligible to work in Canada. We offer a comprehensive range of benefits. As a condition of employment you will be required to obtain a security clearance and clean drivers abstract prior to employment. While we appreciate all applications we receive, we advise that only candidates under consideration will be contacted. The AGLC is committed to creating a diverse environment and is proud to be an equal opportunity employer.

To learn more about the Alberta Gaming and Liquor Commission and to view the complete job posting, please visit our website aglc.ca

ABOUT THE DIVISION and BRANCH

The Corporate Services Division provides corporate business support services for the AGLC. It consists of four branches, Corporate Support & Information Governance, Finance, Procurement, and Properties.

The Properties Branch is responsible for the facility management of the organization that provides corporate support in the areas of Plant Maintenance, Project Management, Capital Programming, Space Planning, Staff Accommodations, Facilities Acquisition, Disposal of corporate real estate, as well as Operational Services in the areas of Physical Security, Custodial, Fleet Vehicles, Utilities Management, Waste Management, Parking, Leasing, Cafeteria Services, and Grounds Management, and also manages property related contracts where revenue collection of own leased premises is involved.

Please send resumes as a Word document or PDF including competition number, to:
Alberta Gaming and Liquor Commission - Human Resources
50 Corriveau Avenue
St. Albert, AB T8N 3T5
Fax: 780-447-7400
E-mail: hr@aglc.ca

Career Opportunity

Why the AGLC?

- Comprehensive wage and benefit packages
- Pension / dental / medical plans
- Financial support for personal development
- Learning & Development opportunities
- Compressed work week schedule
- 3 paid Personal Days per year

- Closed between Christmas and New Years
- Health and Wellness Spending Accounts
- On-site cafeteria and fitness facility
- Employee and Family Assistance Program
- Social events
- Free parking