

Career Opportunity

ABOUT THE AGLC

The Alberta Gaming and Liquor Commission is a dynamic organization leading Alberta's gaming and liquor industries. Our team of high performers is driven to provide our customers with outstanding service and Albertans with choices they can trust.

ABOUT THE POSITION

Casual Liquor Agents

Competition #: 17-001

Salary: \$21.20 to \$25.79 per hour

Closing Date: Tuesday, April 18, 2017

Position Location: Red Deer

JOB SUMMARY

Reporting to a Supervisor within the Inspections Branch, incumbents will be primarily responsible for the collection of sufficient evidence to determine if liquor licensees are complying with AGLC legislation and policies, stating licensees, their agents or employees, must demand proof of age from all persons who appear to be less than 25 years of age; and lottery ticket retailers are complying with procedures to demand proof of age from all persons who appear to be a minor and attempting to purchase lottery tickets.

U25 Agents will work as a team with an AGLC Inspector. Some travel will be required. Travel expenses will be covered while on duty. A variety of work schedules will be set.

Agents will be responsible for the submission of written reports and may be required to appear at administrative hearings to give testimony surrounding alleged violations.

To be successful in this position candidates are required to have the ability to take detailed notes, have strong report-writing skills, and are familiar with Microsoft Office. Candidates with strong organizational skills and excellent interpersonal and communication skills will be given preference.

SKILLS/QUALIFICATIONS

- Completion of Grade 12 or equivalent.
- Enrolment in a post-secondary education program; law enforcement, justice or security programs are preferred.

NOTE: An equivalent combination of education and experience may be considered.

Career Opportunity

To be eligible to work for the Alberta Gaming and Liquor Commission, you must be a Canadian citizen, permanent resident or eligible to work in Canada. We offer a comprehensive range of benefits. As a condition of employment you will be required to obtain a security clearance prior to employment. While we appreciate all applications we receive, we advise that only candidates under consideration will be contacted. The AGLC is committed to creating a diverse environment and is proud to be an equal opportunity employer.

To learn more about the Alberta Gaming and Liquor Commission and to view the complete job posting, please visit our website aglc.ca

ABOUT THE DIVISION and BRANCH

Compliance and Social Responsibility Division:

This Division is responsible for ensuring the integrity of the gaming and liquor industries in Alberta. It also delivers social responsibility programs and initiatives to encourage healthy choices and develops programs that enhance the AGLC's role with respect to social outcomes related to the liquor and gaming industries. The division consists of five branches.

Compliance Branch:

- Conducts regular, on-site inspections to ensure that liquor licensees, registrants, gaming licensees and tobacco retailers comply with legislation and policy.
- Processes gaming and liquor licence applications and registrations.
- Provides educational seminars to applicants, licensees, charities and agencies.
- Responds to inquiries from the public, licensees and government agencies and investigates all complaints.

Please send resumes as a Word document or PDF including competition number, to:

Alberta Gaming and Liquor Commission - Human Resources
50 Corriveau Avenue
St. Albert, AB T8N 3T5
Fax: 780-447-7400
E-mail: hr@aglc.ca

Why the AGLC?

Comprehensive wage and benefit packages	Closed between Christmas and New Years
Pension / dental / medical plans	Health and Wellness Spending Accounts
Financial support for personal development	On-site cafeteria and fitness facility
Learning & Development opportunities	Employee and Family Assistance Program
Compressed work week schedule	Social events
3 paid Personal Days per year	Free parking